

CALL TO ORDER The meeting was called to order at 5:32 pm by M.C. Hubbard, President.

PRESENT M.C. Hubbard, President
Denise Hayden, Vice President
D. Scott Clark, M.D., Secretary
Peter Watercott, Treasurer
John Ungersma, M.D., Member at Large

ALSO PRESENT Victoria Alexander-Lane, Chief Executive Officer
Thomas Boo, M.D., Chief of Staff
Sandy Blumberg, Executive Assistant

FINAL AUDIT REPORT Ms. Hubbard introduced Jeff Johnson and Eric Volk with Wipfli LLP,
FOR FISCAL YEAR who were in attendance to present the final audit report for Northern Inyo
ENDING JUNE 30 2015, Hospital (NIH) for the fiscal year ending June 30 2014. An in-depth
WIPFLI LLP presentation was provided, followed by a question and answer period.

ALPHA FUND AWARD Chief Human Relations Officer Georgan Stottlemire reported the
Hospital recently received the *Alpha Fund Champions Award* for 2014,
for improvements made in the areas of patient safety and employee safety.
As the *Champions Award* recipient the Hospital also received a check in
the amount of \$5,000. The Board thanked NIH management and staff for
their efforts in making the hospital a safer workplace for employees and
for creating a safer environment for our patients.

OPPORTUNITY FOR Ms. Hubbard then asked if any members of the public wished to comment
PUBLIC COMMENT on any items listed on the Notice for this meeting and/or on any items of
interest. The following persons spoke during this public comment
opportunity:
- Becky Taylor
- Christine Hanley, RN
- Eric Richman, OD
- Cindy Wahrenbrock, EKG Tech
- Lynne Greer
- Anne Gasior, M.D.
- Michael Dillon, M.D.
- Claudia Buchanan
- Nita Eddy, Surgery Tech
- Barbara Stuhaan, R.N.

At the conclusion of this public comment opportunity, Ms. Hubbard apologized for the fact that the venue for this meeting was not large enough to accommodate the number of people who chose to attend. She also addressed a misconception that the general public is not allowed to speak to the Hospital Board of Directors, pointing out that that is exactly what just took place and what is allowed for (pursuant to the Ralph M. Brown Act) at every meeting of the Hospital District Board. Ms. Hubbard

additionally commented that if members of the public have questions or concerns about hospital business, they can also individually contact their representative on the District Board if they choose to do so.

CONSENT AGENDA

Ms. Hubbard then called attention to the Consent Agenda for this meeting, which contained the following items:

- Approval of minutes of the January 14 2015 special meeting
- Approval of minutes of the January 21 2015 regular meeting
- Approval of the financial and statistical reports for December 2014

Following review of the information provided it was moved by John Ungersma, M.D., seconded by D. Scott Clark, M.D. and unanimously passed to approve the proposed Consent Agenda items as presented.

CEO REPORT

Chief Executive Officer (CEO) Victoria Alexander-Lane reported that a prospective general surgeon will come to visit Northern Inyo Hospital in the next week. She additionally noted that an additional Physician's Assistant has been hired for the NIH Rural Health Clinic (RHC) and will start seeing patients in April. The new employee will provide same day visits for patients who have need to see a practitioner unexpectedly and as soon as possible. Ms. Lane additionally noted that a Physician's Assistant has also been hired to help out in the pediatric office, and that Hospital management continues to recruit for an additional hospitalist physician. She also reported that the Hospital's Green Committee continues to make improvements in areas related to recycling and changing to using environmentally-friendly products. She additionally stated that she recently attended the California Hospital Association annual conference in Redondo Beach, which proved to be a valuable and educational experience.

CHIEF OF STAFF REPORT

Chief of Staff Thomas Boo, M.D. reported that following careful review and consideration and approval by the appropriate Committees, the Medical Executive Committee recommends approval of the following Medical Staff appointments, privileging, and resignations:

1. Peter Bloomfield, M.D.: Appointment to the NIH Provisional Active Medical Staff
2. John Williamson, M.D.: Appointment to the NIH Provisional Consulting Medical Staff
3. Privileging of Colleen McEvoy, P-NP to function according to the NIH Standardized Procedures as requested through December 31, 2016
4. Advancement to Active Medical Staff for Richard Meredick, M.D., with clinical privileges as requested
5. Acceptance of the resignations of Victor Lopez-Cuenca, M.D., and Theodore Berndt, M.D.

Dr. Boo additionally stated that following careful review and consideration and approval by the appropriate Committees, the Medical

Executive Committee also recommends approval of the following hospital wide policies and procedures:

1. *Smoking Cessation*
2. *Emergency Care Policy for the Nurse Practitioner and Certified Nurse Midwife – RHC Standardized Procedure*
3. *Management of Acute Illness – RHC Standardized Procedure*
4. *Management of Chronic Illness – RHC Standardized Procedure*
5. *Furnishing Medications/Devices Policy for the Nurse Practitioner, RHC Standardized Procedure*
6. *General Policy for Rural Health Clinic Nurse Practitioner, RHC Standardized Procedure*
7. *Laboratory and Diagnostic Testing, RHC Standardized Procedure*
8. *Minor Surgical Procedures, RHC Standardized Procedure*
9. *Management of Minor Trauma, RHC Standardized Procedure*
10. *Well Child Care, RHC Standardized Procedure*
11. *Barcode Medication Administration, Pharmacy*
12. *Controlled Security Prescription Paper, Pharmacy*
13. *Sterile Products: Compounding Quality Assurance Program, Pharmacy*

At that time it was moved by Denise Hayden, seconded by Doctor Ungersma, and unanimously passed to approve the list of Medical Staff appointments, privileging, and resignations as presented. It was then moved by Ms. Hayden, seconded by Doctor Ungersma, and passed to unanimously approve the list (1 through 13) of policies and procedures as presented, with one housekeeping change being made to the policy titled *Management of Minor Trauma, RHC Standardized Procedure*.

CHIEF NURSING
OFFICER REPORT

Chief Nursing Officer Kathy Decker, RN provided a report and update on recent Nursing Department projects, achievements, and activities.

NEW BUSINESS

DIETARY MANUAL
APPROVAL

Ms. Alexander-Lane reported that approval of the Dietary Department Manual will be listed on the agenda for a future meeting of the District Board, after it has been approved by the Medical Executive Committee.

REVISED DISTRICT
BYLAWS

Ms. Hubbard then called attention to approval of the revised Northern Inyo County Local Hospital District Bylaws, as recommended by the Bylaws Committee composed of Directors Ungersma and Hubbard, and Hospital CEO Victoria Alexander-Lane. Following review of the information provided it was moved by Ms. Hayden, seconded by Doctor Ungersma and unanimously passed to approve the revised Bylaws as presented, with Doctor Clark being absent from the vote. It was noted that the revised Bylaws allow greater flexibility in regard to the scheduling of Board meetings, and that they also include a name change reference to the Northern Inyo Local Healthcare District.

DONATION OF
MODULAR BUILDINGS
(2)

Ms. Alexander-Lane then called attention to approval of the donation of two modular buildings located on Hospital property to the Tri-County Fairgrounds. The buildings are no longer of use to the Healthcare District and their removal will cut heating and cooling waste and help create room for future RHC expansion. It was moved by Doctor Ungersma, seconded by Peter Watercott and unanimously passed to approve the donation of the two modular buildings by those Directors present, with Doctor Clark being absent from the vote.

POLICY AND
PROCEDURE
APPROVAL,
EMPLOYEE
COMPLAINTS AND THE
GRIEVANCE PROCESS

Chief Human Relations Officer Georgan Stottlemeyre called attention to approval of a hospital wide policy and procedure titled *Employee Complaints and the Grievance Process*, and provided an explanation of proposed changes to the policy. Following review and discussion of the information provided, it was moved by Doctor Ungersma to approve the proposed policy, however the policy was not passed due to lack of a second and due to the absence of a majority vote (with Director Clark being absent from the discussion and from the vote).

PREFERRED PROVIDER
AGREEMENT FOR
CRITICAL CARE
TRANSPORT

Ms. Alexander-Lane then introduced Mike Patterson with Sierra Lifeflight, who presented a proposal to make Sierra Lifeflight the Hospital's preferred critical care patient transport provider. Following brief discussion of the company's history of service to the Hospital and to this community it was moved by Doctor Ungersma, seconded by Ms. Hayden, and unanimously passed to approved the proposed *Preferred Provider Agreement* with Sierra Life Flight as presented, with Doctor Clark being absent from the vote.

BOARD RESOLUTION
15-01, EMPLOYER/
EMPLOYEE
RELATIONS

Chief Human Relations Officer Georgan Stottlemeyre called attention to Board Resolution 15-01 relating to employer/employee relations as an information item only, stating that a Resolution such as this possibly should have been put in place by Hospital Administration in the past. Director Watercott noted that due to a personal conflict of interest he is not able to be in the room during any part of discussions on employer-employee relations. It was additionally noted that the information on this subject was provided for management by District Legal Counsel.

BOARD MEMBER
REPORTS

Ms. Hubbard then asked if any members of the Board of Directors wished to comment on any items of interest. Director Hayden provided an update on the activities and recent actions taken by the Inyo County Local Transportation Commission, in particular relating to transportation aid for Hospital District patients.

OPPORTUNITY FOR
PUBLIC COMMENT

Ms. Hubbard again asked if any members of the public wished to comment on any items listed on the Notice for this meeting. Barbara Stuhaan, RN requested further explanation on potential conflicts of interest that Board members may have regarding discussion of employer/employee relations. No other comments were heard.

ADJOURNMENT TO
CLOSED SESSION

At 8:34pm Ms. Hubbard reported the meeting would adjourn to closed session to allow the Board of Directors to/for:

- A. Hear reports on the hospital quality assurance activities from the responsible department head and the Medical Staff Executive Committee (*Section 32155 of the Health and Safety Code, and Section 54962 of the Government Code*).
- B. Discussion regarding a claim filed by Theresa Woyame against Northern Inyo County Local Hospital District (*Government Code Section 54956.9(a)*).
- C. Discuss trade secrets, new programs and services (*Section 32106 of the Health and Safety Code*).
- D. Board only discussion regarding hospital quality (*Section 32155 of the Health and Safety Code, and Section 54962 of the Government Code*) Dr. Ungersma.

RETURN TO OPEN
SESSION AND REPORT
OF ACTION TAKEN

At 9:58pm the meeting returned to open session. Ms. Hubbard reported that the Board took no reportable action.

OPPORTUNITY FOR
PUBLIC COMMENT

Ms. Hubbard again asked if any members of the public wished to address the Board of Directors on any items of interest. No comments were heard.

ADJOURNMENT

The meeting was adjourned at 9:59pm.

M.C. Hubbard, President

Attest:

Denise Hayden, Vice President